## **Center Child Registration Letter**

Name of Center					License #	ID#				
Dear Parent: The Child Care Center listed above participates in the Michigan Child Care Centers, Inc. The purpose of ininimum standards in the planning and serving of me has one of the conditions of participation, your child che necessary information requested below, sign it, and	of this program eals to the child are center is re d return to you	n is to promote dren in the chi equired to furn ar child care co	e good eating ld care proguish our office enter. This	g habits amore ram. ee with verifinformation i	ng children. As cation of enrol is needed to co	s a participant, your c	hild care center has ag en in the day care prog	greed to i	follow USDA ease complete all of	
THE FOLLOWING MUST BE COMPLET	ED BY PAR	ENT OR G	UARDIA	N - PLEAS	E PRINT					
Name of Parent or Legal Guardian						Home Phone ( )				
Address					Work	Work Phone ( )				
City		Zip		Alteri	Alternate Phone ( )					
Email Address:					<u> </u>					
Child's First Name	Child's Last Nar				Age	Date of Birth	Classroom (if applica	ble)	Gender	
									M F	
Please circle the days your child is in the day care center  M T W Th F SAT	Arrival Time Write in times, we cannot accept "va			ries."	Ŵı	arture Time ite in times, ot accept "varies."  AM or PM	Circle meals the center will normally serve to child: Breakfast AM Snack Lunch PM Snack Dinner Eve Snack			
Name of public/private school child attends	Days child attends school				hild leaves day	y care for school	Time child returns to day care from school			
M T W Th F										
Is this child a foster child? Yes No					Does the child have "special needs" and would need care after the age of 12? Yes No					
Child's First Name		Child's Last Name			Age	Date of Birth	Classroom (if applica	able)	Gender	
									M F	
Please circle the days your child is in the day care center M T W Th F SAT	in the day care center  Write in two cannot acce  Write in two cannot acce				Departure Time Write in times, we cannot accept "varies."  AM or PM		Circle meals the center will normally serve to child:  Breakfast AM Snack Lunch PM Snack Dinner Eve Snack			
Name of public/private school child attends  Days child attends school				Time child leaves day care for school			Time child returns to day care from school			
	МТ	W Th	n F							
s this child a foster child? Yes No				Does the child have "special needs" and would need care after the age of 12? Yes No						
Ethnicity (select one): ( )Hi  Race (select one or more): ( )American Indi	( )Bla	Native ack or African	( )Native I American	Iawaiian or (	Other Pacific I		Asian			

In accordance with Federal civil rights law and U.S. Department of Agriculture (USDA) civil rights regulations and policies, the USDA, its Agencies, offices, and employees, and institutions participating in or administering USDA programs are prohibited from discriminating based on race, color, national origin, sex, disability, age, or reprisal or retaliation for prior civil rights activity conducted or funded by USDA. Persons with disabilities who require alternative means of communication for program information (e.g. Braille, large print, audictape, American Sign Language, etc.), should contact the Agency (State or local) where they applied for benefits. Individuals who are deaf, hard of hearing or have speech disabilities may contact USDA through the Federal Relay Service at (800) 877-8339. Additionally, program information may be made available in languages other than English.To file a program complaint of discrimination, complete the <u>USDA Program Discrimination Complaint Form</u>. (AD-3027) found online at: <a href="http://www.ascr.usda.gov/complaint-filing\_cust.html">http://www.ascr.usda.gov/complaint-filing\_cust.html</a>, and at any USDA office, or write a letter addressed to USDA and provide in the letter all of the information requested in the form. To request a copy of the complaint form, call (866) 632-9992. Submit your completed form or letter to USDA by: (1) mail: U.S. Department of Agriculture, Office of the Assistant Secretary for Civil Rights, 1400 Independence Avenue, SW, Washington, D.C. 20250-9410; (2) fax: (202) 690-7442; or (3) email: <a href="mailto:program.intake@usda.gov">program.intake@usda.gov</a>. This institution is an equal opportunity provider.